



eir Contractor, Other Authorised Operator (OAO) Health and Safety Management Requirements

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Donie Pardy
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INTRODUCTION

eir has both a legal and moral responsibility to ensure, in so far as is reasonably practicable, the safety, health and welfare of its employees and all other persons, who may be affected by its operations. This policy is laid down in the eir Safety Statement and requires that all work operations, whether undertaken by Company employees, contractors or other licensed operators are conducted in a safe manner with significantly reduced risk of avoidable injury and ill health.

Installations works will be completed in compliance with eir Contractor, OAO Health and Safety Management Requirement document.

The stated aim of eir is that the works will be conducted without risk of accident or incident to both the workers involved and any others who may be affected by the works including members of the public.

eir health and safety policy is defined in the eir Safety Statement and its associated documents, which include codes of practice and guidelines. All contractors, subcontractor personnel and their representatives must comply with this policy while engaged on eir buildings and civil works projects. The eir representatives will advise contractors of any unique site arrangements or situation not addressed by the general requirements addressed in this document.

PSDP and PSCS / Contractors shall be expected at all times to pay the utmost attention to managing safety in the daily activities of executing the work. The PSDP and PSCS / contractor is ultimately responsible for ensuring the safety of his staff, contractors and agents by implementing these requirements and in addition taking all further precautions as detailed in the construction health and safety plan.

The PSDP and PSCS/ contractor is encouraged to implement best practice in relation to safety management and practices. It is the duty of the PSCS and contractor to bring these guidelines as well as other safety documentation to the attention of his staff, sub-contractors and agents, before they undertake any work on eir sites

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LEGISLATION

The PSDP / PSCS and contractors must be in compliance with the following legislation

- Safety health and welfare at work act 2005
- Construction regulations 2013
- General application regulations 2005
- Codes of practice and amended regulations applicable to construction works being carried.

PSDP & PSCS HEALTH AND SAFETY COMPLIANCE

Contractors being appointed to the roles will be required to complete a detailed PSDP and PSCS health and safety compliance checklist to be appointed on the project. Contractors will be required to demonstrate a proactive and certified safety management system. Contractors will be required to submit health and safety documents, policies and procedures to confirm compliance to the eir safety management system.

Where eir is the Client, eir will assess their construction duty holders by requesting the completion of a competency assessment;

- Designer PSDP Competency Assessment Template (Appendix 1)
- PSCS, Contractor Competency Assessment Template (Appendix 2)

Where eir is not undertaking the role of Construction Client, eir will require the following information from the eir Other Authorised Operator (OAO);

- Company Insurance Details
- Safety Statement
- Relevant external certification (OHSAS 18001 & ISO 14001 or equivalent)
- Sample H&S Plan / Method statement relating to the infrastructure access product sought
- Where pole access is required, detail of pole testing procedure followed.

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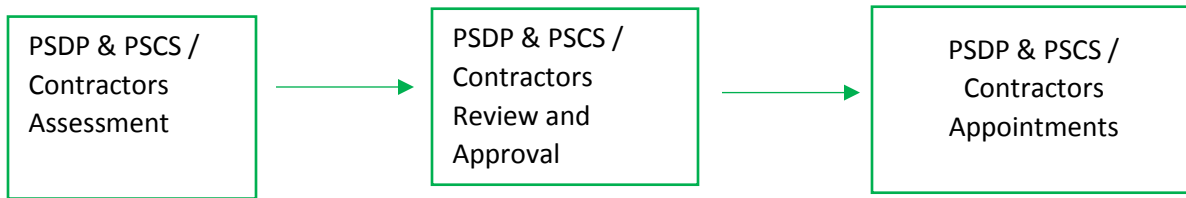
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HEALTH AND SAFETY APPOINTMENTS PROCESS



HEALTH AND SAFETY OBJECTIVES

- Manage the Project in a proactive way as to ensure the health and safety of all persons working on the project and those that may be affected by the works.
- Complete the project to the highest standards of health and safety.
- Establishment of safe practices throughout the project.
- Successfully meet the health and safety compliance targets agreed with eir.
- Ensure full compliance with the eir health and safety requirements.
- Active encouragement of all personnel, to participate in improving health and safety standards within the project.
- Encourage site personnel to be accountable and responsible for their own health and safety and that of their coworkers.
- Provision of a safe work environment by planning and implementing safe methods and standards of work.
- Ensure activities are risk assessed and identified control measures implemented
- Conduct works in proactive and partnership approach to the management of health and safety.

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ROLES AND RESPONSIBILITIES

CLIENT

- Client shall appoint, in writing, for every project.
- A competent project supervisor for the design process,
- A competent project supervisor for the construction stage and the client shall obtain written confirmation of acceptance of each of the appointments.
- A Client shall keep available - any safety file referred to in Regulation 13 or 21, and any information delivered to a client in relation to the file for inspection by any person who may need information.
- A Client shall co-operate with the project supervisor for the design process and the project supervisor for the construction stage, as appropriate, including in relation to the time required for the completion of the project and by providing information to enable the relevant project supervisor to comply with these Regulations.
- A Client shall provide or arrange to have provided a copy of the safety and health plan prepared under Regulation 12 to every person – being considered for the role of project supervisor for the construction stage, or tendering for that role.

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PROJECT SUPERVISOR DESIGN PROCESS

- The project supervisor design process shall take account of the principles of prevention during the various stages of the design and preparation of a project during the various stages of the design and preparation of a project when estimating the time required for completion of a project and, where appropriate, for stages of a project, take account of any safety and health plan or safety file and organize co- operation between designers on the same project and, so far as is reasonably practicable, ensure co-ordination of their activities in relation to the design of the project with a view to protecting the Safety, Health and Welfare of persons involved in construction work
- The Project Supervisor for the Design Process may appoint a competent person as Health and Safety Co-coordinator for the Design Process to assist in the undertaking of the duties. The Project Supervisor for the Design Process shall - on a preliminary basis and for the purpose of providing information for the project supervisor for the construction stage, prepare a written safety and health plan that specifies.
- General description of the project and of the time within which it is intended that the project will be completed,
- Appropriate information on any other work activities taking place on the site,
- Appropriate, work related to the project which will involve particular risks to the safety, health and welfare of persons at work.
- Conclusions drawn by designers and the project supervisor for the design process as regards the taking account of the general principles of prevention and any relevant safety and health plan or safety file.
- The location of electricity, water and sewage connections, where appropriate, to facilitate adequate welfare facilities, prepare the safety and health plan in time to enable it to be provided in compliance with Regulation 9 to every person being considered or tendering for the role of project supervisor for the construction stage.
- Keep a copy of the safety and health plan referred to in subparagraph
- Available for inspection by an inspector for a period of 5 years after its preparation.

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- The Project Supervisor for the Design Process shall - prepare a safety file appropriate to the characteristics of the project containing relevant safety and health information, including any information provided under Regulation 21, to be taken into account during any subsequent construction work following completion of the project, and promptly deliver the safety file to the Client on completion of the project

DESIGNER AND PSDP HEALTH AND SAFETY COORDINATORS

- In Carrying out work related to design a designer shall take account of the General Principles of prevention and the relevant safety and health plan and safety file during the various stages of design.
- Provide in writing to the project supervisor for the design processes all relevant information necessary for the project supervisor to carry out the project supervisors, duties under the regulations.
- Cooperate with the project supervisor for the design process or the project supervisor construction stage, to enable the project supervisor to comply with the regulations.
- Cooperate with other designers as appropriate, to enable them to comply with the regulations in relation to the project.
- Comply with all directions from the project supervisor for the design process or the project supervisor construction stage that are issued pursuant to regulation 14 or 20 as appropriate.
- Identify hazards arising from the design or from the technical aspects of the project. Where possible, eliminate the hazards or reduce the risk.
- In carrying out work related to design the designer shall provide to the PSDP or PSCS all information about the project that is known to the designer regarding a particular risk to the safety, health and welfare of persons at work, including but not limited to risks in Schedule 1.
- Communicate necessary control measures, design assumptions or remaining risks to the PSDP so they can be dealt with in the Safety and Health Construction Plan.
- Prepare a written preliminary safety plan for the project.

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- Provide information to be included in the safety file per procedures prescribed by the PSDP.

PROJECT SUPERVISOR CONSTRUCTION STAGE

- The project supervisor construction stage shall.
- Further develop, as necessary, before the commencement of the construction work, the safety and health plan for the construction site.
- Make adjustments to the plan where required to take account of the progress of the work and any changes which occur.
- Take account as regards the plan, at all times during the construction stage, of section 20 of the Act and of other work activities taking place on the site,
- Include in the plan specific measures concerning work which involves a particular risk.
- Include in the plan, rules for the execution of the construction work which rules are required for the purposes of the Safety, Health and Welfare of persons at work.
- Ensure that the plan and any rules contained in it are in writing and that they are brought to the attention of all contractors and other relevant persons who may be affected by them.
- Co-ordinate the implementation of any relevant requirements of these Regulations in order that contractors and others - apply the general principles of prevention in a consistent manner.
- The P.S.C.S. must organize cooperation between contractors (including successive contractors on the same site) and others and the co-ordination of their activities in relation to a project with a view to protecting persons at work and preventing accidents and injury to health and monitor such cooperation and co-ordination,
- Coordinate the implementation by contractors of Regulation 24(d) in relation to any accident or dangerous occurrence and keep available for inspection a record of any information provided to the project supervisor under that Regulation, and monitor such coordination, and if the Authority requests information in relation to that record, comply with the request as soon as possible.

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air Contractor, OAO Health and Safety Management Requirements

- Provide access to appropriate information regarding Safety, Health and Welfare required under this Regulation to the site safety representative, coordinate arrangements for checking the implementation of safe working procedures and monitor the implementation of those arrangements.
- Coordinate measures to permit authorized persons only on to the construction site and monitor such coordination.
- The Project Supervisor for the Construction Stage may appoint a competent person as Health and Safety Co-coordinator for the Construction Stage to assist in undertaking the duties under this role.
- The Project Supervisor for the Construction Stage shall take appropriate Corrective action as set out in Regulation 20 where contractors or others do not comply with site rules and instructions from the PSCS
- The Project Supervisor for the Construction Stage shall maintain and keep available for inspection a record of the names and appropriate valid registration of persons at work at the construction site.
- The Project Supervisor for the Construction Stage shall keep appropriate records and copies of relevant documents i.e.: Construction Stage Plan, Preliminary Plan, records of training, records of site personnel, notification to the H.S.A.
- Give directions to each person who is a contractor, designer, or other relevant person, which directions, if carried out, will assist or enable compliance by the project supervisor with the duties imposed by these Regulations on the project supervisor, and
- Shall confirm the directions in writing, including a time frame for their execution, if the project supervisor considers that the person to whom the directions were given has not carried out the directions.
- If in the opinion of the Project Supervisor for the Construction Stage, a contractor, designer, or other relevant person has not carried out directions confirmed in writing under paragraph (1)(b), the project supervisor shall -
- Notify in writing the Authority, the client and the person to whom the direction was given of the alleged failure.

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- The Project Supervisor for the Construction Stage of a project shall - coordinate arrangements among contractors to ensure the provision of relevant information, in writing, necessary for the project supervisor for the design process to complete the safety file referred to in Regulation 13, (P.S.D.P, preparation of safety file) monitor the implementation of the arrangements and take any necessary corrective action, as set out in Regulation 20. (Project supervisor for the construction stage to issue directions) and provide in writing to the project supervisor for the design process all relevant information necessary for that project supervisor to complete the safety file referred to in Regulation 13.
- Develop the Construction Stage Health and Safety Plan
- Take account of the General principles of Prevention when deciding the realistic programme and all other matters of the project coordination.
- Organise cooperation between contractors
- Coordinate the accident reporting by contractors
- Provide access to appropriate information regarding health and safety.
- Check the implementation of safe working procedures by contractors, to ensure the works are carried out safely.
- Ensure the provision of site welfare facilities and emergency procedures.

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PROJECT SUPERVISOR CONSTRUCTION STAGE HEALTH AND SAFETY COORDINATOR

- Comply with the requirements as laid down in the 2013 Construction Regulations.
- Coordinate the implementation during construction of the general principles of prevention.
- Organize cooperation between contractors (including successive contractors on the same site) and others and the coordination of their activities in relation to a project with a view to protecting persons at work and preventing accidents and injury to health and monitor such cooperation.
- Follow the contents of the health and safety plan.
- Coordinate the checking of safe work procedures.
- Coordinate the measures to restrict entry to the site.
- Coordinate the arrangements to ensure all persons on site have relevant training.
- Coordinate the implementation of emergency procedures on site.
- Report to the PSCS issues with regard to health and safety on a site.

CONTRACTORS

- Contractors must comply with the PSCS health and safety requirements.
- Be in compliance with the health and safety plan for the project.
- Conduct risk assessments and method statements in advance of works.
- Ensure staff are competent to conduct tasks safely.
- Ensure plant and equipment is certified and in good working order.
- Issue staff with the require PPE
- Report to the PSCS any health and safety concerns or unsafe issues
- Attend health and safety meetings and tool box talks as required
- Report any dangerous occurrences or accidents to the PSCS immediately

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- Conduct works in a safe and efficient manner

DESIGN INFORMATION

eir employees, contractors and other authorised operators meet / interface in the course of construction works both parties must communicate and co-ordinate their activities at the shared place of work.

When planning the work it is of utmost importance that health and safety plays a defining role in all aspects of the design and build processes of its network development.

All eir sites whatever the access product/delivered solution are to be designed and built in compliance with the requirements of all applicable Health and Safety and Environmental Legislation, regulations, Approved Codes of Practice and regulatory guidance issued by statutory bodies e.g. Health and Safety Authority, Environmental Protection Agency, Local Authorities, Communications Regulator, etc.

To meet its duties as client or network owner eir will ensure design information is passed where appropriate. All parties involved in the design and build process of the access network for both fixed and mobile will have a responsibility to ensure all design and build works comply with the requirements set out in any guidance documentation issued to OAO's for each of the infrastructure access products.

It must be noted that any requirements in the guidance documentation provided are a minimum standard only, and that this information does not claim to be an interpretation of legislation or an exhaustive level of controls.

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SITE SAFETY INDUCTION

All persons working on eir projects or premises will complete the eir on line health and safety induction. Works must be conducted in full compliance with the requirements of the site safety induction.

This induction programme will cover the following topics:

- Working safely at eir (Introduction)
- Fire Safety
- Specific Hazards
- Legal



The online training management system will cover the course content, course assessment and a certificate of completion.

- Provider: Dillon Productions
- Requirements: Employee email address
- Duration: 40 Minutes
-

All induction requests shall be sent to safetytraining@eir.ie , for large numbers upload templates may be required to be completed on request

<p>Menu</p> <ul style="list-style-type: none"> ▣ Introduction <ul style="list-style-type: none"> ● Introduction ● CEO Presentation ● Impact of Network Failure ● Security & Access ● Access Control System ● Operators & Contractors ● Card Reader ● Assessment ● In Case of Emergency ● Access Alarms ● Contractor Access Responsibilities ● Alarm System ● Security Responsibilities ● Assessment ● Service Management Centre 	<ul style="list-style-type: none"> ▣ Specific Hazards <ul style="list-style-type: none"> ● Working Safely ● Permit to Work ● Specific Hazards ● Exchange/Switch/Data Room ● Battery Room ● Cable Chambers ● Fire Suppression Arrangements ● Working at Height ● Non Ionising Radiation (NIR) ● Asbestos ● Assessment ● Emergency Arrangements 	<ul style="list-style-type: none"> ▣ Fire Safety <ul style="list-style-type: none"> ● Fire Alarm & Fire Suppression ● Care of Equipment ● Assesment ▣ Legal <ul style="list-style-type: none"> ● Incident Reporting ● Environment ● Enforcement Disciplinary Procedure ● Personal Protection Equipment
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HEALTH AND SAFETY DOCUMENTS

PRELIMINARY AND CONSTRUCTION HEALTH AND SAFETY PLANS

As required under the SI 291 2013 construction regulations the appointed PSDP and PSCS must complete detailed health and safety plans.

The PSCS must ensure the following documents are in place

- o Method Statements
- o Daily Risk Assessments

WORKING TIME REGULATIONS

All works must be conducted in compliance with the Organisation of Working Time Act 1997.

Contractors must be vigilant of staff working time to include travel times when scheduling works.

CONTROL OF SUBCONTRACTORS

The PSCS must submit a list of all staff (including those of sub-contractors) who shall work on eir sites, a copy of their PL & EL insurance details and their current safety statement before approval will be given to work on eir sites. The contractor shall also provide valid certification that verifies that all such staff identified has necessary competence to carry out their work safely.

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EIR ACCIDENT PREVENTION GUIDELINES - RISK ASSESSMENT

eir Group has developed field level environment, health and Safety management systems for all network operations.

The management systems are based on the identification of impacts and hazards and the assessment and control of risks arising out of work activities. Comprehensive and structured guidance is set out on the systems of work which will protect employees against the most commonly encountered impacts, hazards and hazardous activities in the workplace and protect the environment.

The intention of the management systems is to provide practical information so that employees/contractors/other operators are aware of risks involved. Where appropriate access will be provided to risk assessment information upon request. Below is a sample listing of risk assessment information available for the fixed line network.

EIR ENVIRONMENT HEALTH AND SAFETY GUIDELINES FIXED LINE NETWORK (APG)

The eir Accident Prevention Guidelines Manual set out the risks and controls in the fixed line access network and exchanges. On request and where appropriate copies of the following documents can be provided

General: Section 1	Section 2: Overhead Work
01/02 Access Covers	02/01 - Contents
01/03 Dermatitis & Skin Protection	02/02 - Airport Operations
01/04 Driving Company Vehicles	02/03 - Attic & Suspended Ceiling Work
01/05 Epoxy Resins	02/04 - Erection and Recovery of Cables
01/06 Hazardous Environments	02/05 - Joint Use of Poles
01/07 Hygiene & Leptospirosis	02/06 - Ladders
01/08 Information, Instruction & Training	02/07 - Low Plant Over Roads
01/09 Lightning Storms	02/08 - Pole Examination & Testing
01/10 Locating Underground Services	02/09 - Pole Handling
01/11 Mandatory Tasks & Tests for UG Operations	02/10 - Roof Work
01/12 PPE & Job Preparation	02/12 - Tree Trimming
01/13 Portable Electric Tools	02/13 - Unauthorised Use of Company Poles
01/15 Storm Damage	02/14 - Working above persons working below
01/16 Surveying & Planning	02/15 - Working Near Overhead Power Cables
01/17 Voltages in excess of 50 Volts	02/16 - Work on or about Railways
	02/17 - Work Positioning System and Rescue
	02/18 - Using a Ladder to safely install a Fixed Cellular Service (FCS) antenna

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<p>Section 4: Underground Works</p> <p>04/01 - Contents</p> <p>04/02 - Cabling Operations</p> <p>04/03 - Cross Connection Cabinets</p> <p>04/04 - Fibre Optic & Coax Cables</p> <p>04/05 - Jointing Operations</p> <p>04/06 - LPG & Appliances</p> <p>04/07 - Power Cables in eir UG Plant</p> <p>04/08 - Pressurised Cables</p> <p>04/09 - Removal of Cavanagh & Manhole Covers</p> <p>04/10 - Removal of Joint Box Covers</p> <p>04/11 - Sealing Ducts</p> <p>04/12 - eir Safe Digging and the Avoidance of 04/13 - Underground Hazards Procedure</p>	<p>Section 5: Transport and mechanical aids</p> <p>05/01 - Contents</p> <p>05/02 - Access Platform Van</p> <p>05/03 - All Commercial Vehicles</p> <p>05/04 - Cable Drum Carrier</p> <p>05/05 - Cable Erector</p> <p>05/06 - Cable Winch</p> <p>05/07 - Flat, Tipper & Curtain Sided Trucks</p> <p>05/08 - Forklift Truck</p> <p>05/09 - Portable Deluge Pump</p> <p>05/10 - Portable Generators</p> <p>05/11 - Rod & HUG Truck</p> <p>05/12 - Temporary Road-works Traffic Control</p> <p>05/13 - Trailers</p> <p>05/14 - Utility Truck</p> <p>05/15 - Van Drawn Cable Carrier with Electric Winch</p> <p>05/16 - Vehicle Mounted Crane</p> <p>05/17 - Wheel Mounted Mobile Generator</p>
<p>Section 6: Dangerous Substances</p> <p>06/01 - Contents</p> <p>06/02 - Introduction</p> <p>06/03 - Asbestos</p> <p>06/04 - Cement</p> <p>06/05 - Creosote</p> <p>06/06 - Disposal</p> <p>06/07 - Domestic Cleaning Products</p> <p>06/08 - Epoxy Resins</p> <p>06/09 - Hazard Labels</p> <p>06/10 - Health Effects</p> <p>06/11 - Liquified Petroleum Gas</p> <p>06/12 - Material Safety Data Sheet</p> <p>06/13 - Miscellaneous</p> <p>06/14 - Optical Fibres</p> <p>06/15 - Precautions Using Chemicals</p> <p>06/16 - Purchasing Chemicals</p> <p>06/17 - Risk Phrases</p> <p>06/18 - Risk Assessment</p> <p>06/19 - Safety Phrases</p> <p>06/20 - Storage</p> <p>06/21 - Sulphuric Acid</p> <p>06/22 - Symbols and Indications of Danger</p>	<p>Section 7: Hand and power tools</p> <p>07/01 - Angle Grinder</p> <p>07/02 - Cartridge Operated Fixing Tools</p> <p>07/03 - Demolition Hammer</p> <p>07/04 - Electric Soldering Iron</p> <p>07/05 - Gas Operated Soldering Iron</p> <p>07/06 - Grinding Stone</p> <p>07/07 - Hand Held Circular Saw</p> <p>07/08 - Hand Held Electric Drill</p> <p>07/09 - Hand Tools</p> <p>07/10 - Hedge Trimmer</p> <p>07/11 - Jig Saw</p> <p>07/12 - Lawnmower</p> <p>07/13 - Portable Electric Tools</p> <p>07/14 - Portable Test Equipment</p> <p>07/15 - Reciprocating Saw</p> <p>07/16 - Strimmer</p> <p>07/17 - Use of Hand and Power Tools</p>

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INCIDENT AND NEAR MISS

Incidents and dangerous occurrences are unplanned events that result in a loss or potential loss, and, shall be investigated to identify the root causes and make recommendations for corrective actions to prevent a reoccurrence.

All Incidents and near misses on eir managed project or property must be report to eir health and safety. Report all incidents as soon as possible or at minimum within 12 hours of the Incident by using company reporting templates. OAO's are expected to email internal reporting templates to Healthandsafety@eir.ie for review.

If the incident results in hospitalisation or if an incident is of a serious nature the manager should telephone the Health & Safety Unit immediately on the helpline 1800 200 611.

CATEGORY'S

Lost Time Incident (LTI) This is an injury resulting in an individual being unable to attend his/her next planned working shift, normally defined as absent from the next day's work or longer.

Minor Incident (MA) This is an injury which does not lead to one of the contractor's staff being absent from the site for more than the current working shift.

Dangerous Occurrence (DO) A dangerous occurrence is an event or happening that did not result in injury but had the potential to cause injury to persons (including visitors or members of the public) or damage to plant and equipment

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TRAINING

The PSCS must ensure that person on site are competent to carry out works safely.

PROTECTION OF WORKS

The health and safety of the public and site providers is paramount on this project. Works must be preplanned as to ensure public safety at all times. Site surveys must detail perceived interaction with the public. Site specific method statements must detail the interaction with the public and the control measures required. Safe assess and egress for the public must be maintained at all times.

DROP ZONES

- When working at height there is a possibility of equipment, tools etc falling into the area around the work site.
- An exclusion area or “Drop Zone” should be clearly marked out using suitable temporary barriers, cones or rope and accompanied by adequate signage, in order to protect those on the ground.

SAFETY SIGNAGE

All signage must be up be in compliance with the general application regulations 2007

- Safety signs erected for traffic management must comply with chapter 8 sign lighting and guarding.

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EQUIPMENT CERTIFICATION

All equipment brought onto the site must be certified. Copy of the certification must be available on site at all times for inspection.

TRAFFIC MANAGEMENT

- Detailed traffic management plans will be prepared in advance of proposed works that requires traffic management.
- Solas Construction Skills Certification Scheme (CSCS) trained persons must set up and control traffic management. Sign Lighting and Guarding trained persons must install and maintain Pedestrian / traffic management requirements

PERMITS

Any permit to work in operation will be communicated to the PSCS prior to project commencement

PERSONAL PROTECTIVE EQUIPMENT

Tasks must be risk assessed and identified PPE worn to control the risks. Basic PPE must be worn by all site crews and site visitors. Task specific PPE must be worn as required by risk assessment. PPE must be CE marked. And comply with CE specifications.

WELFARE FACILITIES

The PSCS / contractor shall, where applicable, provide occupational welfare facilities as appropriate to the level of people employed.

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SITE VISITORS

Site visitors must ensure advance notice is given to eir in order to ensure access clearance is in place.

HOUSEKEEPING MATERIAL STORAGE

HOUSEKEEPING

- Contractors will operate a clean as you go policy working on the project.
- Work areas will be kept free of trip hazards and obstructions.
- Waste material must be removed to designated storage area.
- Contractors must provide skips.
- Work areas must be cleaned at the end of each day.

MATERIAL STORAGE

- Waste material must not be left overnight on site.
- Contractors must have a process in place to ensure waste is removed.
- Storage areas must be agreed in advance with site providers.
- Site material being stored overnight on site must be stored in a designated area.
- Material must be secured as to prevent risk of falling / movement

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PUBLIC SAFETY

The health and safety of the public is paramount on this project. Works must be preplanned as to ensure public safety at all times. Site surveys must detail perceived interaction with the public. Site specific method statements must detail the interaction with the public and the control measures required. Safe access and egress for the public must be maintained at all times

CIVIL WORKS

Civil works on the project will be risk assessed and control measures identified implemented. Civil works will be carried out in compliance with health and safety requirements. And industry safety standards

LIVE UNDERGROUND SERVICES

The location of the all known existing underground services will be identified from the existing safety file (historical information) and services drawings.

PSCS will contact the services providers to ensure relevant information and drawings are available prior to the commencement of works on site.

Service providers must be contacted in advance of works to attained site and agree safe working procedures

Site specific method statement must detail the safe method of working around underground

WORKING AT HEIGHT

Working at height on the project will be risk assessed and control measures identified implemented as to ensure 100% fall protection measures always. Working at height will be carried out in compliance with the 2007 general application regulations.

Working at height activities will be risk assessed on a site by site basis. Compliance with the working at height Hierarchy of controls will be adhered to. Risk assessments will be completed to establish the safest option and control measures for working at heights that provides protection to the workers and the public. Persons working at height must be trained.

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Follow the Safe Working at Height Hierarchy

Avoid – Prevent – Mitigate – Give Collective Measures Priority

Avoid Working at Height if Reasonably Practicable

MANUAL HANDLING

Manual Handling works on the project will be risk assessed and control measures identified implemented. Manual Handling works will be carried out in compliance with the health and safety standards / polices

Persons involved in manual handling must be trained.

USE OF SITE PLANT

- Plant must be in good working condition and certified as required under the 2013 construction regulations.
- Plant must be fitted with Axillary devices providing the operator with a clear 1meter 360 view.
- Plant operators must be competent to operate

EMERGENCY PROCEDURES

PSCS must ensure a detailed emergency plan is completed.

LONE WORKING

Where the work involves the need for Working Alone a specific lone working risk assessment must be undertaken to ensure that the task is safe to undertake and you must ensure that an emergency plan is in place in case of an accident. Contractors Lone Working procedure must be followed at all times.

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ALCOHOL AND DRUGS

Persons found to be under the influence of Alcohol or drugs when at work will be subject to air disciplinary process.

Persons will be immediately removed from the project.

ENVIRONMENTAL RESTRICTIONS

- Boundaries and Access. All works must be conducted within the agreed site locations.
- Existing Storage of Hazardous Material. Must be agreed in advance
- Location of Existing Services. Services providers will be contacted in advance of work. Service drawings will be obtained and copy on site for review.
- Services will be identified in advance of works. Safe working procedures implemented

- Known services
 - ESB
 - Fibre
 - Gas
 - Sewerage
 - Water
 - Ground Conditions. To be reviewed during Trial holes.
 - Existing Structures. As indicated at surveys
 - Asbestos Results of Surveys.
 - Contaminated Land Results of surveys.

MATERIAL DATA SHEETS

Material data sheets must be available on site as required. Site crews must be briefed on the contents and in compliance with health and safety requirements.

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STORAGE OF CHEMICALS

Materials must be stored in a designed safe area. Chemical storage containers must be suitable and labeled to indicate chemical been stored.

Chemicals must not be stored in close proximity to water course or sources of heat.

Spill kits must be available on site at all times.

SITE SAFETY AUDITS

eir reserves the right to conduct site safety audits on works being conducted on eir sites and property.

Contractors who fail to meet the required standards during the audit will be required to submit a corrective action plan and may be stood down until issues identified are resolved.

SAFETY CONSULTATION

Contractors shall make arrangements to facilitate consultation with their employees, their safety representative and the site safety representative (as appropriate) with a view to promoting and developing measures for protecting safety, health and welfare of persons at work on the project.

SITE SECURITY

Only approved contractors will be permitted access to eir sites. Approved contractors must ensure full adherence to the eir access process and procedures.

All sites must be secured at all time during works and upon completion.

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APPENDIX

Appendix 1:

Competency Assessment for PSDP/Designer

Client to assess competency, based on information by the PSDP/Designer.

Designer: _____ Project: _____

Tick () duties being assessed: () PSDP and Designer () PSDP only () Designer only

Where details or evidence is specifically requested, these must be attached to this questionnaire and submitted to the client. Questions marked “*” relate specifically to PSDP. All remaining questions must be answered by the Designer and PSDP.

Section 1: **Client ticks if response is adequate ()**

If you answer “yes”, proceed to 1.11, If you answer “no”, respond to questions 1.2-1.10.

1.1 Do you have a third-party accredited Environment, Safety Management System (e.g. OHSAS18001, ISO 14001, Safe-T-Cert)?

Yes No →



- 1.2 Provide an outline of your Safety Statement (e.g. table of contents) ()
- 1.3 Provide evidence of how you manage health & safety on your projects ()
- 1.4 Provide an example of how risk assessments are undertaken at design ()
- 1.5 Detail how you take account of the General Principles of Prevention ()
- 1.6 Provide an example of how you have designed out hazards ()
- 1.7 Detail how you assess competency for persons and sub-contractors ()
- 1.8 Detail how you assess the health and safety resources required ()
- 1.9 Detail how you assess time required from completion of a project* ()
- 1.10 Detail how you take corrective action and issue directions* ()
- 1.11 Provide evidence of how your companies waste streams are managed ()
- 1.12 Identify three key environmental impacts and provide details on management of Hazardous and Waste Electrical and Electronic Wastes arising on site ()

Please provide:

- 1.11 Scope: ()
- 1.12 Registration Number: ()
- 1.13 Certifying Body: ()
- 1.14 Date of first registration: ()
- 1.15 Expiry date of registration: ()

Section 2:

Answer all questions.

- 2.1 Provide details of similar projects previously completed. ()
- 2.2 Provide details of previous PSDP* experience and/or Designer ()
- 2.3 Provide details of experience of the staff you propose for this project ()
- 2.4 Provide evidence of relevant qualifications and/or relevant safety training for staff ()
- 2.5 Provide evidence of membership of professional bodies (e.g. RIAI, EI, ACEI) ()
- 2.6 Detail how safety is communicated and coordinated* ()
- 2.7 Provide an example of a previous Preliminary Safety and Health Plan* ()
- 2.8 Describe your processes for preparing a Safety File* ()
- 2.9 Detail any accidents/incidents associated with your projects ()
- 2.10 Detail any previous Environmental or Health & Safety convictions/enforcement actions taken against your company in the last 5 years ()

In accordance with the Statutory Declarations Act 1938, I/we attest to the completeness, accuracy and truthfulness of the statements I/we have made in completing this form and to any information I/we have attached.

Signed by designer/PSDP: _____

Date: _____

Name in Block Capitals: _____

Signed by Client: _____

Approved: Y () N ()

Name in Block Capitals: _____

Date: _____

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Date:

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air Contractor, OAO Health and Safety Management Requirements

Appendix 2

Competency Assessment for PSCS/Contractor

Client to assess competency, based on information by the PSCS/Contractor

Contractor: _____ Project _____

Tick (✓) duties being assessed:

() PSCS and Contractor () PSCS only () Contractor only

Where details or evidence is specifically requested, these must be attached to this questionnaire and submitted to the client. Questions marked “*” relate specifically to PSCS. All remaining questions must be answered by the Contractor and PSCS.

Section 1:

Client ticks if response is adequate (✓)

If you answer “yes”, proceed to 1.11. If you answer “no”, respond to the questions 1.2-1.10.

1.1 Do you have a third-party accredited Environment, Safety Management System (e.g. OHSAS18001, ISO 14001, Safe-T-Cert)?

Yes No →



- 1.2 Provide an outline of your Safety Statement (e.g. table of contents) ()
- 1.3 Provide evidence of how you manage health & safety on your projects ()
- 1.4 Provide an example of how you assess risks for construction activities ()
- 1.5 Detail how you take account of the General Principles of Prevention ()
- 1.6 Provide an example of how you managed hazards for a similar project ()
- 1.7 Detail how you assess competency for persons and sub contractors ()
- 1.8 Detail how you assess the health and safety resources required ()
- 1.9 Detail how you implement and manage time constraints for a project* ()
- 1.10 Detail how you take corrective action and issue directions* ()
- 1.11 Provide evidence of how your companies waste streams are managed ()
- 1.12 Identify three key environmental impacts and provide details on management of Hazardous and Waste Electrical and Electronic Wastes arising on site ()

Please provide:

- 1.11 Scope: ()
- 1.12 Registration Number: ()
- 1.13 Certifying Body: ()
- 1.14 Date of first registration: ()
- 1.15 Expiry date of registration: ()

Section 2:

Answer all questions.

- 2.1 Provide details of similar projects previously completed. ()
- 2.2 Provide details of previous PSCS* and/or Contractor appointments ()
- 2.3 Provide details of experience of the staff you propose for this project ()
- 2.4 Provide evidence of relevant qualifications and/or relevant safety training for staff ()
- 2.5 Provide evidence of membership of trade and/or environmental associations (e.g.CIF,CIOB) ()
- 2.6 Detail how safety is communicated and coordinated ()
- 2.7 Provide an example of a previous Safety and Health Plan* ()
- 2.8 Describe how you coordinate the implementation of safe working procedures* ()
- 2.9 Detail any accidents/incidents associated with your projects ()
- 2.10 Detail any previous Environmental or Health & Safety convictions/enforcement actions taken against your company in the last 5 years ()

In accordance with the Statutory Declarations Act 1938, I/we attest to the completeness, accuracy and truthfulness of the statements I/we have made in completing this form and to any information I/we have attached.

Signed by designer/PSDP: _____

Date: _____

Name in Block Capitals: _____

Signed by Client: _____

Approved: Y () N ()

Name in Block Capitals: _____

Date: _____

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Date:

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