



Notification of Planned Maintenance



Version Control

| Version | Status | Update | Effective Date |
|---------|--------|--|----------------|
| 1.0 | | Original | |
| V2.0 | Final | This document is based on V1.0 Implementation of Standardised Change Control. | 21/06/2017 |

This document follows change control procedure:

Proposed is defined as a document status when the approved document is uploaded to Proposals Section of open eir Website.

Final is defined as a document status when the approved document is uploaded to the relevant section of the open eir Website following the publication period.

For information:

- Historical Document History Table located at end of Document.
- Publish means the action of uploading a document to the website regardless of status or location.
- If there are changes to **the document between ‘Proposed’ and ‘Final’, change control operates.**



NOTIFICATION OF PLANNED MAINTENANCE

| | |
|-------------------------------|-------------------------|
| To: | Reference Number: _____ |
| From: | Date: / / |
| Address: | |
| Address: | |
| Telephone No: () | |
| Fax No: () | |

Engineering work is due to be carried out on the following Interconnect Path/Switch and will necessitate the following break in service:-

Interconnect Link(s) Affected: _____

Interconnect Path(s) Affected: _____

Break Description: _____

Start Date & Time of Break: ___/___/___:___

Finish Date & Time of Break: ___/___/___:___

Duration of Break: _____ hours__

Comments: _____

| | |
|------------------------------------|--------------------------|
| Originator's Initial: _____ | Issue: _____ |
| Received by: _____ | Date: ___/___/___ |
| Amendment Agreed by: _____ | Date: ___/___/___ |

| |
|--|
| Engineering work completed as planned: |
|--|



Signed: _____ Date: ___/___/___



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