



Notification/Request For Network Management Action

Version Control

Version	Status	Update	Effective Date
1.0		Original	
V2.0	Final	This document is based on V1.0 Implementation of Standardised Change Control.	21/06/2017

This document follows change control procedure:

Proposed is defined as a document status when the approved document is uploaded to Proposals Section of open eir Website.

Final is defined as a document status when the approved document is uploaded to relevant Section of open eir Website following notification period.

For information:

- Historical Document History Table located at end of Document.
- Publish means the action of uploading a document to the website regardless of status or location.
- If there are changes to the document between 'Proposed' and 'Final', change control operates.



Notification/Request for Network Management Action

Section A

To:(Receiving party)

This notification/request* is to confirm the verbal notification/request* made between

Originating party contact Receiving party contact

That Network Management Action shall be applied/for Network Management to be applied*

Originating party's Reference: Receiving party's Reference:

Reason: Fault Reference Number:

Trunk Routes/Codes Affected:

Description of Network Management Action:

Please note/apply/continue* the above Network Management Action as of:

Date: Time: Duration:

Name: Signature: Date:

Section B

To:(Originating party)

The requested Network Management Action: Has been applied*
Has not been applied*- Reason:
Is acknowledged*

Name: Signature: Date:

Section C

To:(Receiving party)

Please remove/note removal* of the above requested Network Management Action

Name: Signature: Date:

Section D

To:(Originating party)

The removal of the above requested Network Management Action has been noted/completed*

Name: Signature: Date:

* Delete as appropriate



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